

RUSHVILLE VILLAGE BOARD MEETING

January 14, 2013

TIME: 7:00 PM

PLACE: Rushville Village Hall

PRESENT: Mayor Jon Bagley

Trustees David Field, Timothy Jabaut, Chuck Elwell and John Sawers

ABSENT: None

ATTENDANCE: Art Rilands, Dodie Baker, Larry & Pamela Brown, Jim Rice, Reggie O'Hearn, Janet Landcastle

RE: Calling the Meeting to Order

Mayor Bagley called the regular monthly meeting to order at 7:07pm.

RE: Minutes

A motion was made by Trustee Sawers and seconded by Trustee Field to adopt the minutes from the regular monthly meeting held on December 12, 2012 as printed. Unanimously carried.

Janet Landcastle arrived at 7:09pm.

RE: Public Works Supervisor – Art Rilands

A copy of this report is on file with these minutes.

Art shared with the Board that several residents on Chapel Street are parking on the street. He is having difficulty plowing. It was agreed that any vehicles parked on street will be towed. The Clerk will send letters to the residents to remind them of the no parking on-street local law and that vehicles will be towed.

RE: Fire Department

A copy of this report is on file with these minutes.

The Board commented on the activity of the Fire Department over past three months.

RE: Reading Center Director – Dodie Baker

A copy of this report is on file with these minutes.

Dodie shared with the Board that the upcoming summer reading program theme is "Dig Into Summer". She is trying to be more creative with the program theme to boost her enrollment. Dodie asked if it would be possible to have Art do a backhoe demonstration and allow the kids to sit in it. Dodie had previously discussed this with Art and he did not have any issues. Mayor Bagley asked if any other equipment would be needed. Dodie shared she also talked with Art about having a fire truck present to have a "splash day". General discussion took place and everyone seemed to be in favor of utilizing the Village equipment for the reading program. The park would be an appropriate location. In closing, Dodie shared that she received a thank you card from Ginny Curtis for volunteer's lunch at Loomis Barn.

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RE: Code Enforcement Officer – Reggie O’Hearn

A copy of this report is on file with these minutes. The Board did not have any additional questions for Reggie. Reggie left at 7:13 pm.

RE: Historian – Jim Rice

Historian Jim Rice shared with the Board his Annual Report. The volunteers were extremely active in 2012 and continue to be. A new project they would like to pursue involves marking the former Loomis House that is no longer standing. Jim found information to apply for funding up to \$5,000 to put up a historic marker. An organization based in Syracuse will fund the purchase and installation of such historic marker. Jim requested permission to qualify and put a marker on South Main where the Loomis house once stood since the state is no longer marking historical sites.

A motion was made by Trustee Elwell and seconded by Trustee Sawers to authorize Village Historian Jim Rice to submit a request for funding to a historical marker for the former Loomis House. Unanimously carried.

Jim also needs a signed letter from Mayor Bagley so he can submit it by the March 1st deadline. In closing, Jim noted an error on historian’s annual report. The correct number of volunteer hours is 3,708. Mayor Bagley thanked Jim for all their efforts.

RE: Corro Cathodic Protection Agreement

A motion was made by Trustee Field and seconded by Trustee Jabaut to renew the cathodic protection agreement for the water storage tank with Corro. Unanimously carried.

RE: Town of Potter Fire Agreement

A motion was made by Trustee Sawers and second by Trustee Field to renew the fire protection agreement with the Town of Potter for contract amount of \$12,400. Unanimously carried.

RE: Canandaigua Lake Watershed Commission

The Commission is comprised of representatives from the 14 towns and villages surrounding Canandaigua Lake. The current representative from Rushville is Trustee Elwell. Trustee Elwell stated he has attended many meetings and is interested in continuing to attend, but is willing to give someone else a chance to be involved. John Sawers stated that he was approached by Dan Paddock regarding attending the meetings due to his involvement with Yates County Planning Board and the Marcellus Shale committee.

A motion was made by Trustee Jabaut and seconded by Trustee Field to appoint Trustee Charles Elwell as the representative for the Village of Rushville to the Canandaigua Lake Watershed Commission and Trustee John Sawers as the alternate for a period of one year. Unanimously carried.

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RE: Water Improvement Project

Paul Chatfield of Chatfield Engineers informed Mayor Bagley that the project engineer, Jason Foote submitted his resignation. He is no longer employed at Chatfield Engineers. Paul's business partner, John Paul is now managing the project. He will be at job progress meeting on Friday at 9:00am.

The filter skid is on schedule to be delivered to the lake site.

RE: Sidewalk Grant

Mayor Bagley announced that the Sidewalk Grant Application for the Safe Routes to School Project, submitted by the Clerk and Bruce St. Lawrence was approved! Congratulations to the Clerk for all her hard work. Engineering will be done this year with construction taking place in 2014. Sidewalks will extend the length of Gilbert Street to the school with bike racks at the end. Funds awarded are in the amount of \$292,000.

RE: Sewer Beds

Tabled

RE: Snow Removal

Janet Landcastle inquired as to whether the snow on the corner of Gilbert and North Main would be removed. Mayor Bagley stated the sidewalk is uneven and would damage the Village's snow removal equipment. Once new sidewalks are installed it will be properly maintained.

RE: Tobacco Free Workplace

Trustee Jabaut shared with the other Board members the information he found regarding some laws within NY such as no smoking within 8 feet of public entrances, beaches, etc. He found it interesting that smoking is no longer allowed in largely populated areas such as Times Square in New York City. He also shared that the Towns of Canandaigua and Farmington do not have smoking laws in their parks, which he thought was odd. Trustee Jabaut suggested no smoking laws for park or in front of commercial buildings with possible fines of \$25 or \$50. The Finger Lakes Tobacco Action Coalition would provide no smoking signs for any designated area. Trustee Jabaut and Trustee Sawers will discuss this project further next month. General discussion took place and it was a consensus that fees were unnecessary, that signs should be enough to discourage inconsiderate public smoking. Discussion will be continued next month.

RE: 2013/2014 Fiscal Year Budget Preparation

Streets/Water/Sewer Budgets:

Art shared with the Board his plan for repairing Bassett Street. He does not want to do total reconstruction but the repairs he would like to do will be performed in two phases, over two years. His plan is to mill the entire street and reuse the

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millings when laying down new asphalt. The area from Pine Street to Warren Street is in the worst shape so the far end of the street (from Warren to Village line) would be addressed in the first year. During the second year a top coat of asphalt would be put on the entire street. Additional paving would also need to be done in other areas. Art suggested fixing spots at firehouse and putting on a stone and oil top. This would seal it up, but not provide a long-term solution. General discussion took place regarding continued maintenance of paving jobs. Everyone agreed it was best not to fall behind or skip any years. Additional discussion took place regarding CHIPS funding and how it can be best utilized. Alternative options to paving, such as stone and oil were also discussed. Art will get a budget figure for to stone and oil the fire house parking lot.

Additional budget items include new tires for the backhoe and the F350. The road time back and forth to the lake has caused wear on the backhoe tires. An inquiry was made on when water meter replacement would ever stop and Art said no. Water meters should be changed every ten years or 1,000,000 gallons. This is a continuous maintenance process that will not end. Since the Village started a 30 meter a year replacement program the lost water has decreased considerably from 20% to 8%.

Discussion noted an increase in property tax. Ambulance up 10%, Town of Potter taxes up to 4.9% and Yates County taxes up to 14.7%.

Clerk Budget:

The Board inquired as to whether software support program was absolutely necessary for office budget. The Clerk will look into necessity of paying annual support fee. Each line item was reviewed. The Clerk said if anything was cut; the new computer would be preferable. There were no other questions.

Reading Center Budget:

The Board reviewed the proposal submitted. Dodie mentioned that Southern Tier Library System fees have gone up but more programs are being done with other budget money for the same amount. Mayor Bagley asked if all of the allocated funds utilized for the Reading Center this previous year, the Clerk will check to see how close it is. Trustee Elwell asked Dodie what the advertising money used for and Dodie stated it was for flyers, ads, and other promotional materials such as the bookmarks that were sent out to over 700 kids with program advertisements. Trustee Sawers asked if she's going to ask for a part time assistant this year. Dodie said she was not asking for one considering how fast it was denied for the 2012/2013 budget. Trustee Sawers noted that budget barely changed from previous fiscal year. The Board recognized that Dodie is doing a wonderful job.

History Room Budget:

Historian Jim Rice requested funds and consideration to get a projector screen for programs and presentations for larger groups in the meeting room. They

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cannot fit the program attendees into the smaller history room and there is not a clear wall in the larger room. There were no questions for Jim.

Fire Department Budget:

Mayor Bagley asked if the fire trucks really needed painting. Art stated that one of the fire trucks could use it. Mayor Bagley noted the painting was budgeted for this year and unused so it is still available to be completed. Trustee Elwell inquired about the miscellaneous cleaning supplies line. Art replied it is for light bulbs, soap, laundry soap, trash bags, specific bunker laundry soap is \$500 a pail but does last several years. Mayor Bagley asked about who would be the upcoming Fire Chief and President. Art said he did not know if either would stay the same.

Zoning/Code Enforcement Budget

Mayor Bagley feels that only \$5,000 should be spent on Reggie O'Hearn considering the limited hours he is actually in the office. Trustee Sawers feels that Reggie O'Hearn should be more available. The Clerk stated he should ensure he is in the office for his advertised hours. Discussion took place on whether or not additional software was necessary.

RE: Finance Meeting

Mayor Bagley will have finance meeting with Trustee Sawers and Trustee Elwell. Mayor Bagley commented that fiscal year 2013/2014 will be a maintenance year, due to increased tax rates, as little as possible new equipment or additional purchases will be made. Finance committee meeting will follow water project meeting scheduled for Friday.

RE: Unfiltered Water Customers

Bay Farms has an easement for free water for livestock use only, however the house is also hooked up and livestock have been sold. Board unanimously agreed they need to be charged for their water.

RE: Water Improvement Project

A motion was made by Trustee Sawers and seconded by Trustee Jabaut to accept the change order submitted by G.P. Smith Excavating for Contract E. Unanimously carried.

A motion was made by Trustee Field and seconded by Trustee Sawers to accept the change order submitted by LeClair- Fleming for Contract B. Unanimously carried.

RE: Fire House Use

Jim Santee, former Fire Chief and current Vice President for the Fire Department submitted a letter to the Board with several questions regarding the rental policy for the fire house. The Clerk will work with Jim Santee to develop a written policy for renting the fire house.

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RE: Bills

A motion was made by Trustee Field and seconded by Trustee Elwell to authorize payment of the general bills in amount of \$16,459.55. No prior payments were made. Unanimously carried.

A motion was made by Trustee Elwell and seconded by Trustee Jabaut to authorize payment of the capital project bills in amount of \$163,877.33. No prior payments were made. Unanimously carried.

A motion was made by Trustee Sawers and seconded by Trustee Jabaut to authorize payment of the water bills in amount of \$1,462.08. No prior payments were made. Unanimously carried.

A motion was made by Trustee Elwell and seconded by Trustee Sawers to authorize payment of the sewer bills in amount of \$1,577.24. No prior payments were made. Unanimously carried.

RE: Pedestrian Crosswalk Sign

Jim Rice asked if a pedestrian crosswalk sign could be put up to help ensure the safety of often elderly volunteers who come to the history room on Tuesdays and Thursdays. It was noted that they need to actually use the crosswalk and not simply cross the street in front of the history room doors. Rick Brewer will be contacted to find out if the Village can put up a sign at the crosswalk on State Route 247.

RE: Adjournment

A motion was made by Trustee Sawers and seconded by Trustee Field to adjourn the meeting at 8:35pm. Unanimously carried.

Respectfully Submitted,

Jennifer Gruschow
Clerk-Treasurer

Respectfully Submitted,

Laura Fleig
Deputy Clerk-Treasurer