

# THE RUSHVILLE VILLAGE BOARD MEETING

## January 8, 2024

DATE: 1/8/24

TIME: 6:50pm

PLACE: The Rushville Village Hall

**PRESENT:** Mayor David LeClair, Deputy Mayor Chandra Gilman, Trustee Doug Rigby, Trustee Cheryl Hilton-Vadner, Trustee Karen Gorton, Clerk Jeannie Kesel, Code Officer Tim Pagel, DPW Art Rilands, Temporary Public Works Supervisor Neal Curtis, Fire Chief Jim Adams and Reading Director Dodie Baker

Approximately 11 people attended the meeting (sign in sheet available at the Village Office)

The Mayor called the Public Hearing to review Local Law #1 of 2024 to amend Local Law #1 of 1986 for Sewer Use in the Village of Rushville to order at 6:50pm. Closed the Public Hearing at 7:00 pm.

The Mayor called the Board Meeting to order at 7:00 pm.

**RE: Salute to the Flag:**

The Mayor asked everyone to rise and join in the Pledge to the Flag.

**RE: Approval of Minutes:**

The Mayor asked the Trustees if they had any corrections to the board minutes from the December 11, 2023 meeting. There was one correction. Deputy Mayor Chandra Gilman made a motion to approve the December 11, 2023 minutes, as corrected. Trustee Doug Rigby made a 2<sup>nd</sup> to the motion. The motion carried.

**RE: Public Comments:**

- None

**RE: Resolution 3-2024 Appreciation for and Acknowledgement of the Service, Dedication and Work of Art Rilands, Department of Public Works Supervisor**

- The Mayor introduced this resolution and thanked Art Rilands for his 23 years of service to the Village. He said that Art will truly be missed and wished Art well in his retirement. A motion for the approval of Resolution 3-2024 Appreciation for and Acknowledgement of the Service, Dedication and Work of Art Rilands was made by Trustee Karen Gorton and seconded by Trustee Doug Rigby. The motion was unanimously carried.

**RE: Resolution 1-2024 Appointing 2024 Village Election Inspectors**

The Mayor asked for a motion for Resolution 1-2024. Trustee Cheryl Hilton-Vadner made a motion to appoint Nancy Cleveland, Joanne LeClair, Anne Grover and Sue Button as election inspectors for the 2024 Village Elections to be held on March 19, 2024 at the rate of \$16.00 per hour. Deputy Mayor Chandra Gilman made a second.

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January 8, 2024

There was a rollcall vote –

Trustee Doug Rigby	Yes
Trustee Karen Gorton	Yes
Trustee Cheryl Hilton-Vadner	Yes
Deputy Mayor Chandra Gilman	Yes
Mayor David LeClair	Abstain

The motion carried.

## RE: Enact Local Law #1 of 2024 Entitled “A Local Law Amending Local Law #1 of 1986 Providing For Sewer Use in the Village of Rushville”

The Mayor introduced the Local Law #1 of 2024

## RE: Resolution 2-2024 Enacting Local Law #1 of 2024 Entitled “A Local Law Amending Local Law #1 of 1986 Providing for Sewer Use in the Village of Rushville”

The Resolution 2-2024 A Local Law Amending Local Law #1 of 1986 Providing for Sewer Use in the Village of Rushville was introduced by Trustee Doug Rigby and Seconded by Deputy Mayor Chandra Gilman.

There was a rollcall vote –

Trustee Doug Rigby	Yes
Trustee Karen Gorton	No
Trustee Cheryl Hilton-Vadner	Yes
Deputy Mayor Chandra Gilman	Yes
Mayor David LeClair	Yes

The motion carried.

Trustee Karen Gorton asked what if there are boarders in your house. For example, you have 5 bedrooms in your house and one bathroom. The Mayor said if you have boarders in a single-family, home then the homeowner gets charged 1 unit. This applies only to a 2 or three family, multiple dwelling.

## RE: Resolution 4-2024 To Revise Village Sewer Rates

The Mayor said that the Board had voted previously to raise the sewer rate \$10.00 per quarter each October through years 2026 based on the sewer rate study completed by Bernard Donegan’s office. The Mayor explained that this resolution is early. This does not take effect until July 2024 with the first billing in October 2024. The contract with the Marcus Whitman School District requires the Village to notify the school district by March 1<sup>st</sup> of future rate increases. The Resolution 4-2024 to Revise Village Sewer Rates \$10.00 per quarter each year to be effective July 2024 with the first billing October 2024 was introduced by Deputy Mayor Chandra Gilman and seconded by Trustee Doug Rigby.

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## January 8, 2024

There was a rollcall vote –

Trustee Doug Rigby	Yes
Trustee Karen Gorton	Yes
Trustee Cheryl Hilton-Vadner	Yes
Deputy Mayor Chandra Gilman	Yes
Mayor David LeClair	Yes

The motion carried.

### RE: New Firefighter Applicant for the Rushville Hose Company:

Trustee Karen Gorton suggested that only the last four numbers of an applicant's Social Security number should appear on the application. The Fire Chief agreed and will make that change going forward.

A new firefighter applicant, Quintin DeMity was presented to the Board for approval. Trustee Doug Rigby made a motion to approve Quintin DeMity as a new volunteer firefighter for the Rushville-Hose Company and Deputy Mayor Chandra Gilman seconded the motion. The motion was unanimously carried.

### RE: Mayor's Report:

- Zoning Update – We have been provided with a proposal prepared by Tom Harvey, Ontario County Planning Director to assist Rushville with a comprehensive zoning update. The proposal is attached. I strongly recommend approval of this contract for \$11,424.00 of which \$5,376.00 will be covered by the County as entitled technical assistance hours. We have not used this in the past and that was recognized. I have had previous verbal “ballpark” quotes from MRB and GVRPC for around \$20K. We would need to approve the balance of \$6,048.00 in our 2024-2025 Budget. The Mayor said that he will be forming a subcommittee with members from the Planning Board, Zoning Board, Village Board and Code Enforcement. I would like to get a motion to approve this.
- Trustee Karen Gorton asked what will be the ultimate outcome with the Zoning Update? The Mayor said that it's a document used when someone comes in with a development proposal or to use a building differently or any kind of land use issue or question. Tim has to issue a building permit. He relies on current information, especially with definitions, i.e. what is a family? Zoning Laws that are outdated need to be updated to compliment the Comprehensive Plan. The Comprehension Plan lays out a vision and the zoning law supports it.

A motion was made by Deputy Mayor Chandra Gilman to approve \$6,048.00 to be put into the 24/25 Budget for the Village's share of the zoning update project. A second was made by Trustee Cheryl Hilton-Vadner. The motion was unanimously carried.

# THE RUSHVILLE VILLAGE BOARD MEETING

January 8, 2024

Library Funds – As the Library becomes chartered, it seems reasonable that the existing funds earmarked for the library from wills and donations would be transferred from the Village to the Library once it is confirmed that it is a separate entity from the Village. I have included previous summary sheets and feel the following applies.

\$118,000	Kay Blodgett – only interest may be expended
\$ 30,000	Mary Blodgett – to be used for expenses and a yearly luncheon
\$ 14,700	Mabel Blodgett – needy families in Rushville – some money has been used that way
\$ 6,000	Helen Jones – appears to have been dispersed in terms of her will to needy families
\$ 50,000	Left over funds from the sidewalk project – earmarked for the library expansion project
\$ 25,000	Glenna Hugner donation – earmarked for the library expansion project

I am requesting the Finance Committee to meet for a review of the Last Wills to confirm, as best as possible, accurate amounts to be transferred and if they agree with this summary. Other topics to be discussed will be the long-term plan for the building. Should the Village sell or transfer the building? Should we lease, if so, how much? I would recommend in the lease that the Village be responsible for normal upkeep and routine maintenance, but not capital improvements. Jeannie will reach out to the committee members to begin this discussion. The Mayor will reach out to Brian Hildreth from STLS to attend our February or March meeting to get these final questions answered.

## RE: Deputy Mayor's Report:

- Deputy Mayor Chandra Gilman wanted to let everyone know that The Vietnam Veteran Memorial Fund (VVMF) has announced "The Wall That Heals" national tour schedule for 2024. The exhibit includes a three-quarter scale replica of the Vietnam Veterans Memorial along with a mobile Education Center. The traveling exhibit honors the more than three million Americans who served in the US Armed Forces in the Vietnam War. It bears the names of the 58,281 men and women who made the ultimate sacrifice in Vietnam. It will be in Penn Yan, August 8-11 at the Firemen's Field. Win Harper is the Co-Chair for the Penn Yan Committee. His mission is to involve and coordinate civic organizations in Rushville, Potter, Middlesex and the Marcus Whitman School district. In mid-January, Win is going to form a committee. If you are interested in being on the committee or volunteering to support this event, please reach out to Win at 585-397-4340.

## RE: Library Board Trustee Appointment

- Krystine M. Leo's library board term ended December 31, 2023.

Trustee Cheryl Hilton-Vadner made a motion to appoint Krystine M. Leo to the library board to the term that is consistent with the Bi-Laws. Trustee Karen Gorton made a second. The motion was unanimously carried.

# THE RUSHVILLE VILLAGE BOARD MEETING

January 8, 2024

RE: Public Works Supervisor:

## Water:

- Had our main hit with an excavator between the lake and Twitchell Road a couple of weeks ago. We were able to repair and the landowner has paid his bill. We changed the PRV at the plant after noticing some high pressures, which ended up solving a couple other issues we were watching. Neal said he's waiting to hear from DOH as to when he can meet with them as the final step in receiving his water distribution license. He will attend SUNY Morrisville on the 18<sup>th</sup> and 19<sup>th</sup> of January for the water distribution class, after which he will send another application to DOH to apply for a Class D distribution license.

## Streets:

- All banners and Christmas lights are down for another season. It has been pretty quiet with snow until this weekend. Looks like that should disappear over the next couple of days.

## Sewer:

- Finally received the part to repair the valve at the sewer plant. It was delayed due to the manufacturing plant being hacked and shut down for a couple of weeks. It has been installed and plant is running back to normal. Flow rates are still high after recent rain and some snow melt. We have been periodically checking manholes for changes in flows based on weather. Still no smoking guns, but a couple points of interest. We made a repair to a broken fitting on South Main Street.

## Other:

- The backhoe has been paid for and picked up. Deputy Mayor Chandra Gilman suggested that the \$35,000 from the old backhoe be used now to pay down the new backhoe. Trustee Karen Gorton asked Jeannie to check on the accrued interest to date. She also asked when was the first payment on the new backhoe was due. Art said it was deferred for one year, but would accrue interest the first year.

A motion made by Deputy Mayor Chandra Gilman to put the \$35,000 from the sale of the old backhoe on the lease for the new backhoe. Trustee Doug Rigby made a second.

There was a rollcall vote –

Trustee Doug Rigby	Yes
Trustee Karen Gorton	No
Trustee Cheryl Hilton-Vadner	No
Deputy Mayor Chandra Gilman	Yes
Mayor David LeClair	Yes

The motion carried.

- The green truck is listed with Auctions International and will be active from the 15<sup>th</sup> through the 29<sup>th</sup>. Should be ready for board approval at the special board meeting on the 29<sup>th</sup>. We have been doing routine maintenance and upkeep. Chris is signed up to start his online water classes. He'll be working on that over the coming months.

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## January 8, 2024

A motion to declare the 2014 Ford 150 Truck surplus property and sell it at the auction was made by Trustee Doug Rigby and seconded by Trustee Cheryl Hilton-Vadner. The motion was unanimously carried.

### **RE: Fire Report:**

- Chief Adams said they responded to 13 calls for service in the month of December. Seven were in our district, three were in the Middlesex fire district, and three in the Crystal Beach fire district.
- We conducted one training drill in December. We trained on the use of our self-contained breathing apparatus.
- We had our monthly fire company meeting with 17 members in attendance,
- We hosted the Rushville Lions Club annual holiday dinner.
- The Chief wanted to thank the DPW for their cleanup after the snow
- The fire company participated in the Village's Annual Christimastime in Rushville holiday event. Engine 2311 was decorated with Christmas lights and other decorations and transported Santa Claus from the "North Pole" to the Library where the community enjoyed an evening of holiday festivities.
- The Chief's report is attached.

### **RE: Reading Center Director:**

- Dodie and Dawn will be planning the activities around the April 8<sup>th</sup> Total Eclipse. They will be attending a virtual program on January 25<sup>th</sup>.
- The next Wee Wonder Storytime is Tuesday, January 30<sup>th</sup> from 10-11 am. Stories, Snacks & a Craft. Storytime is held the last Tuesday of each month.
- The 2024 Library Board meetings will be listed at the Library and on Facebook. The meetings will be starting up in March through December, the 3<sup>rd</sup> Monday of each month at 7 pm at the Library (35 South Main Street, Rushville). Libraries can meet 10 months out of the year.
- There will be Fiber Optic Technicians at the Library on Wednesday, January 10<sup>th</sup>. The STLS IT Department will make an appointment with the Library to change over to fiber optics.
- The Library will be open Monday the 15<sup>th</sup>, Martin Luther King Jr. Day. We will have a display about him.
- Children's "take home" craft kits available for the months of January, February and March.
- Adult Craft Time will be Saturday, January 27<sup>th</sup> at 10 am.
- All programs are free.
- The Mayor thanked Dodie and wanted to let her know that the Village supports the Library.

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## January 8, 2024

### RE: Code Enforcement Officer:

- Issue Permits
- Inspection of projects in progress
- Mosaic project
- On-going inspections of Foster, Bay, and Matcham projects
- Submit completed Hazard Mitigation plan worksheets
- 4 Bryant Square re-hab
- Issue Temporary Certificate of Occupancy to 12 Douglas Drive

### RE: Public Comments:

- None

### RE: Clerk:

- NYSCLASS (which includes Cemetery, Reading Center, History Room, Village Savings and Checking) earned \$7,459.22 of interest for the month of December - YTD - \$66,406.19.

### RE: Bills:

A motion was made by Trustee Doug Rigby and seconded by Deputy Mayor Chandra Gilman to authorize payment of the General bills in the amount of \$15,964.41. The motion was unanimously carried.

A motion was made by Deputy Mayor Chandra Gilman and seconded by Trustee Doug Rigby to authorize payment of the Water bills in the amount of \$13,698.83 The motion was unanimously carried.

A motion was made by Trustee Cheryl Hilton-Vadner and seconded by Deputy Mayor Chandra Gilman to authorize the payment of the Sewer bills in the amount of \$6,430.65. The motion was unanimously carried.

A motion was made by Deputy Mayor Chandra Gilman and seconded by Trustee Doug Rigby to authorize payment of the Library bills in the amount of \$573.48. The motion was unanimously carried.

A motion was made by Deputy Mayor Chandra Gilman and seconded by Trustee Karen Gorton to authorize payment of the Private Purpose Trust Funds in the amount of \$1,000.00. The motion was unanimously carried

A motion to adjourn was made by Trustee Doug Rigby. A 2<sup>nd</sup> was received from Deputy Mayor Chandra Gilman. The motion was unanimously passed. The meeting was adjourned at 8:10 pm.

Respectfully submitted,

Jeannie Kesel, Clerk/Treasurer

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