

THE RUSHVILLE VILLAGE BOARD MEETING

November 14, 2022

DATE: 11/14/22

TIME: 7:00pm

PLACE: The Rushville Village Hall

PRESENT: Mayor Dave LeClair, Deputy Mayor Chandra Gilman, Trustee Doug Rigby, Trustee Karen Gorton, Trustee Mark Fargo Clerk Jeannie Kesel, Code Officer Tim Pagel, DPW Art Rilands, Reading Center Director Dodie Baker

Approximately 12 people attended the meeting (sign in sheet available at the Village Office)

The Mayor called the Board Meeting to order at 7:00 pm

RE: Salute to the Flag:

The Mayor asked everyone to rise and join in the Pledge to the Flag.

RE: Approval of Minutes:

The Mayor asked the Trustees if they had any corrections to the board minutes from the October 17, 2022 meeting. Deputy Mayor Chandra Gilman had a minor change. Trustee Karen Gorton made a motion to approve the October 17, 2022 minutes as corrected. Trustee Mark Fargo made a 2nd to the motion. The motion was unanimously carried.

RE: Public Comments:

- The Mayor introduced Neal Curtis, Temporary Public Works Supervisor. He will start on November 30th.

RE: Mayor's Report:

- Bob Ritter has accepted the position of Public Works Maintenance Assistant at a starting rate of \$22.00 per hour. His start date was October 31st. We will need a motion to approve this appointment and also a motion to waive the residency requirement found in our local law Section 7 (a)(b) of Local Law 1 of 1985. Deputy Mayor Chandra Gilman wished that a village resident was hired for this position. The Mayor said that we did all we could do to hire from within the Village. Clerk, Jeannie said that a village resident did apply but the County did not approve this individual as a potential candidate.

Trustee Mark Fargo made a motion to approve the appointment of Bob Ritter to the position of Public Works Maintenance Assistant starting at \$22.00 hour with his start date to be October 31, 2022. Also, to waive the residency requirement found in our local law Section (a)(b) of Local Law 1 of 1985. Trustee Doug Rigby made a second. The motion carried – Trustee Doug Rigby, Trustee Karen Gorton, Trustee Mark Fargo and Mayor Dave LeClair voted yes and Deputy Mayor Chandra Gilman voted no.

- Neal Curtis has accepted the position of Temporary Public works Supervisor at a starting rate of \$28.00 per hour. His start date is November 30th. We will need a motion to approve

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this appointment and also a motion to waive the residency requirement found in our local law Section 7 (a)(b) of Local Law 1 of 1985.

Trustee Mark Fargo made a motion to approve the appointment of Neal Curtis to the position of Public Works Supervisor at \$28.00 hour with his start date to be November 30, 2022. Also, to waive the residency requirement found in our local law Section (a)(b) of Local Law 1 of 1985. Deputy Mayor Chandra Gilman made a second. The motion carried was unanimously carried.

- Comprehensive Plan Meeting was Cancelled – A draft copy was included in your packets. I encourage you to attend the next meeting as we are near the end of the process and will be holding final public hearings SEQR in the near future.
- Douglas Drive Dead-End Water Main – I have asked Art to begin the design process of creating a loop between Douglas Drive and North Main Street. This would help with water circulations. You may recall a previous discussion on how best to use the ARPA Rescue Funds money. Trustee Mark Fargo asked the cost of this project and how much ARPA money was available. The Mayor said about \$58,000 for this project. Trustee Karen Gorton asked what was a dead-end waterline? Art explained that the water has nowhere to go and could get stale. The Mayor said that Art is working on the cost of this project – about \$110 per linear foot for 8” waterline and it would be about 200-250 feet to connect. The Mayor said that an easement would be needed. Deputy Mayor Chandra Gilman asked if the Village had a dead-end water main at South Main Street. Art confirmed it, but said that there is nowhere to run it to close, so that would be really expensive. The Mayor asked Art where you would loop it to? Art said it would have to go back to Rubin Drive.
- Carlie Chilson, Yates County Legislator, Milo – Carlie met with Jeannie, Ken Seeling and myself to discuss Rushville’s possible role in next year’s Yates County Bicentennial Celebration. For the most part, it was just an information meeting. Carlie is hoping for Rushville to take the lead in the part of the Yates County quadrant that might include Middlesex, Italy, Potter, Gorham and Naples. Carlie was hoping for a parade; however, I think that may be more of a challenge considering we have the Memorial Parade in Rushville this year. Maybe some event anchored at the Village Park would be better. A committee would need to be formed that would include all stakeholders. The board discussed some possibilities – a party in the park or an event at the churches. The Mayor will reach out to the different municipalities and the two churches. Trustee Karen Gorton suggested that you could walk around the Village and identify historical houses and explain the history. Joanne LeClair suggested that they get the book from the history room written about the Moody Trail. She also suggested that the Village highlight dignitaries who lived in Rushville. Individuals could dress up as these people and Joanne would be willing to write a short history on these people. The Mayor asked the board members to get back to him if they have any further ideas. He will report back at the next meeting.
- Greg Hotaling has provided a tentative timeline for the water plant improvement project as follows:
 - Winter of 2022/23: RD application – BPD can provide a cost
 - Winter of 2022/23: Income survey – G&G can provide cost – guessing \$7500
 - Summer of 2023: CDGB grant application (CFA) grants group can provide
 - Fall 2023: Grant Award
 - Winter of 2023/24: RFP for design services (assuming awarded) BPD can provide costs

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Spring thru Fall 2024: Design – part of the capital project

Winter 2024/25: Bidding

Spring 2025: Construction

I have asked for more clarification from Chuck Bastain and Greg Hotaling on Rushville’s out-of-pocket potential costs. That is still not clear to me. Trustee Mark Fargo asked for a cost benefit analysis from MRB. The Mayor will ask MRB. Do we want to do this project? More information to come.

- Matt Horn from MRB reached out to see if the Village would be interested in some budget workshops with him. As you know, Matt was the City Manager for Geneva for many years and has vast experience with budgets and the challenges they pose. I don’t think this is a bad idea and will discuss potential costs. Your thoughts? Deputy Mayor Chandra Gilman said that training is always beneficial. We will try for a 4:00pm meeting. Trustee Doug Rigby said that Wednesdays are not good for him. The Mayor will try to set up a meeting with Matt and will get back to the board members.
- Library Addition – The Mayor is thinking that the Village may want to begin the process of designing the addition and related site work. This way the library will be “shovel ready” once any possible grant opportunities arise through STLS or NYS. The Mayor will review any previous library designs and share his thoughts with the board members. The Mayor believes that there is approximately \$75K already earmarked for the improvement. He suggested a committee to come up with a new plan design. Deputy Mayor Chandra Gilman mentioned that Charlie Phillion said that there was grant money available for disability access and bathrooms.
- Cemetery Sign – The Mayor would like to propose the Village install a sign on the Castle Street side. What do we want the sign to say? The cemetery is known as the Rushville Cemetery – Perhaps by Resolution the Rushville Memorial Cemetery est (year?)

RE: Deputy Mayor’s Report:

- No Report

RE: Watershed Commission Report – Trustee Mark Fargo:

- No Report

RE: Public Works Supervisor:

Streets:

- We’ve been picking up a lot of leaves this year. Hopefully, we are done. Snow equipment is ready for the season. Sand and salt are stock piled. Hopefully the banners will get changed this week.

Walking Trail:

- We removed a large tree from the 3rd bridge

Cemetery:

- We finished washing head stones in the new section. Stones look pretty good. Bob picked up the flags today. Flowers need to be removed for the winter.

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Sewer:

- We washed the distribution pipes in the West bed. The flows are still OK.

Water:

- We had to replace a couple of pieces of equipment at the water plant. It will be close to \$4,000. The equipment is 9 years old already. One chlorine pump has been rebuilt a couple of times and rebuilding it again isn't possible.

Village Hall:

- Proctor was here last week to do more work on the roof. It didn't leak over the weekend. Keep your fingers crossed.

Training:

- Training with Bob is ongoing.

RE: Fire Report:

- The fire fighters had their annual physicals last month. Occustar, Inc. is willing to offer blood screening. It's just one more level of protection for our fire fighters. Paul is not sure if they want this screening. The testing would be on a voluntary basis. Paul has to find out the cost. The Mayor said we want to protect our fire fighters.
- Cancer Insurance – the state mandated cancer coverage is through Stork Insurance. Paul has the renewal and he needs to update the number of fire fighters covered. Paul was under the impression that this coverage was only for interior fire fighters. He will have to check and see if the statute requires that all fire fighters – interior and exterior to be covered. The cost this year for Class I statue coverage is \$120 per fire fighter. Last year 14 fire fighters were covered. If someone retires, we are still required under the statute to offer coverage under Class II. That cost is \$106 per fire fighter. Paul spoke with Matt Tette, Stork Insurance, and he said that there is an addition policy that would cover all cancers for an added cost. Class I is an additional \$45 per member and Class II is an additional \$39 per member. Paul asked the board to review this additional policy and get back to him so he can finalize the renewal policy. Trustee Karen Gorton asked how many interior and exterior fire fighters in the department. Paul said 12-13 interior and 13 exterior members.

RE: Reading Center Director:

- The pumpkin carving contest was a success and a lot of fun. We had 20 carved pumpkins on display. Thank you to all the judges and to the participants.
- Halloween was well attended this year. We had about 200 kids. This is not including adults; we have lots of families that attend. The lighted carved pumpkins were a welcome attraction. The carvers were very excited with the trophies and medals that the Mayor got for them.
- On October 29th, my dear friend, Karen Martindell from Massachusetts came to the library to deliver the hats, mittens, gloves, etc. that her friends donated to our "Christmastime in Rushville" celebration. We will give these away to Children and Adults in memory of her son, Jake. He passed away when he was only 6 days old. Karen and her son, Kyle do a pay it

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forward every year in his memory. Jake would have been 27 this year. We will post a tribute to Jake on the hats and mittens table during the celebration. Deputy Mayor Chandra Gilman suggested that there be a big card on the table for each recipient sign to thank Karen.

- Dawn will have her next “Wee Wonder” Storytime on Tuesday, November 29th from 10-11am.
- We are getting ready for our 7th Annual “Christmastime in Rushville” celebration. It will be held December 2nd at the library from 6-8pm.
- The library will be closed the day after Thanksgiving, November 25th.

RE: Code Enforcement Officer:

- Issue Permits
- Respond to complaints
- Inspection of projects in progress
- Sent letters to properties that need some care
- Working with contractor on Foster house
- Working with Matcham on new house on Douglas Drive
- Working with Kraft Realty on 56 South Main Street. Trustee Karen Gorton asked who owns the property. Tim said M&T Bank.
- Tim said he heard that Habitat for Humanity purchased the property at 44 South Main Street.
- Tim also said that there is talk that a tower from Verizon might be going up by the Townline Farm

RE: Public Comments:

- No Public Comments

RE: Clerk:

- The NYS Department of Health sent a form that would re-appoint Dr. Robert Ostrander the Village’s Public Health Officer effective June 1, 2022 through May 31, 2026 (This is a 4-year term)

A motion to re-appoint Dr. Robert Ostrander as the Village’s Public Health Officer effective June 1, 2022 through May 31, 2026 (4 Year Term) was made by Deputy Mayor Chandra Gilman and seconded by Trustee Doug Rigby. The motion was unanimously carried.

- Clerk Jeannie Kesel presented the Board the list of unpaid taxes to be relieved for their review. The amount to be relieved for Yates County is \$28,986.21 and for Ontario County is \$4,663.34.

RE: Bills:

A motion was made by Trustee Doug Rigby and seconded by Trustee Karen Gorton to authorize payment of the General bills in the amount of \$14,522.23. The motion was unanimously carried.

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A motion was made by Deputy Mayor Chandra Gilman and seconded by Trustee Doug Rigby to authorize payment of the Cemetery bills in the amount of \$853.95. The motion was unanimously carried.

A motion was made by Trustee Doug Rigby and seconded by Deputy Mayor Chandra Gilman to authorize payment of the Water bills in the amount of \$13,416.87. The motion was unanimously carried.

A motion was made by Deputy Mayor Chandra Gilman and seconded by Trustee Doug Rigby to authorize the payment of the Sewer bills in the amount of \$9,488.13. The motion was unanimously carried.

A motion was made by Trustee Doug Rigby and seconded by Trustee Karen Gorton to authorize payment of the Library bills in the amount of \$842.07. The motion was unanimously carried.

The Mayor wanted to get some names of families for Christmas in Rushville. We did four families last year. The fire department voted at their meeting to donate a ham or a turkey to each of these families. People should get back to the Mayor with names as soon as possible. He also wants to make sure we don't duplicate names from previous years. The Mayor will coordinate a time so all board members can be available to pass out the checks.

Art wanted to mention that we are starting to see extra charges on some bills – usually called “Inflationary Surcharge” around 8%.

A motion to adjourn the meeting was made by Trustee Karen Gorton and seconded by Deputy Mayor Chandra Gilman. The motion was unanimously passed. The meeting was adjourned at 8:08 pm.

Respectfully submitted,

Jeannie Kesel, Clerk/Treasurer

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