

THE RUSHVILLE VILLAGE BOARD MEETING

July 11, 2022

DATE: 7/11/22

TIME: 7:00pm

PLACE: The Rushville Village Hall

PRESENT: Mayor Dave LeClair, Trustee Doug Rigby, Trustee Karen Gorton, Trustee Mark Fargo, Deputy Mayor Chandra Gilman, Clerk Jeannie Kesel, Code Officer Tim Pagel, DPW Art Rilands, Reading Center Director Dodie Baker

Approximately 12 people attended the meeting (sign in sheet available at the Village Office)

The Mayor called the Public Hearing on Proposed Local Law #1 of 2022 Entitled "A Local Law Establishing A Local Government Code Enforcement Program" to order at 6:50 pm

Jamie Landcastle asked what were the changes to this law. Tim Pagel said a bunch. For example, inspect greenhouses annually, sap houses have to be inspected, eliminated building permits for assessor buildings under 140 square feet. Mayor said some of the newer operating permits which requires Tim to inspect yearly.

The Mayor called the Board Meeting to order at 7:00 pm

RE: Salute to the Flag:

The Mayor asked everyone to rise and join in the Pledge to the Flag.

RE: Approval of Minutes:

The Mayor asked the Trustees if they had any corrections to the board minutes from the June 13, 2022 meeting. Trustee Mark Fargo had a few minor changes. Deputy Mayor Chandra Gilman made a motion to approve the June 13, 2022 minutes as corrected. Trustee Doug Rigby made a 2nd to the motion. The motion was unanimously carried.

RE: Guests:

- None. The Mayor mentioned that next month Chuck Bastian from Bernard Donegan's office would be here to present the updated sewer study. Also, Greg Hoteling from MRB will be here to present the preliminary engineers report for the HABS grant.

RE: Mayor's Report:

- Art's Retirement - At the January Board Meeting Art announced his plans to retire at the end of this year. We have begun the legal process under civil service laws to post this position with Ontario County Civil Service. The position is posted on the County Website and other sites like Indeed. The County is taking care of this at their expense. I have attached the job description for Art's position for your review. According to the County, all municipalities seeking skilled applicants are all having a hard time filling these positions. For this reason, the County recommended a second option of finding applicant with less experience and bring the position on as a "Trainee", so the position of Public Works Maintenance Assistant (Trainee) was established. The Trainee position does not require licenses. Trustee Doug Rigby said it would be difficult to get an applicant with all of the licenses required. Four

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- applicants have applied for, and have been approved for this position. I do anticipate more approved applicants. Trustee Mark Fargo wanted to know how the qualifications looked on the individuals that have applied. The Mayor said that the qualifications were met through the Ontario County criteria and therefore, the applications were passed to the Mayor for review. Two years of public work experience is required at a minimum. One village resident has expressed an interest in the position and I directed him to the County website to begin the application process. We will need to establish a salary range for these positions. Therefore, I am open for suggestions including a meeting of the Personnel Committee to research and develop the salary. My suggestion is that any starting salary for the assistant position should be below Mike's salary. Future interview will be held with a member of the Personnel Committee and Village staff. A second interview of the best candidates should be done by the full Board in Executive Session. Trustee Mark Fargo asked who will be supervisor after Art leave. Can Art still be supervisor if he is working part time? Art said it takes four years' experience and all required licenses to be supervisor. The Mayor suggested to table this and go to the Personnel Committee to make a recommendation to the Board.
- Comprehensive Plan Update – The Steering Committee met on June 21 and continued the visioning exercise and goals of the plan. The Committee expressed an interest in having a “Party in the Park” preferably on August 27 from 1-4pm. Entertainment, food and refreshment will be provided by the Village. Katie Brown has offered to supply most of the food and refreshments at a discounted cost including some donations. Other amenities will include a tent with tables and chairs, porta potties (hand wash sink). Some of the Steering Committee members have volunteered and I plan on asking for assistance from the Lions and church groups. The estimated cost for this event is \$2500 or less. You may recall that the approved budget (AA7550.4) included \$8000 in the community event line. The Mayor said David Bradshaw will help with the signs. Dodie Baker said the Library would have some crafts and games for the children. Deputy Mayor Chandra Gilman felt that this event should have been brought to the Board before being put into the Village Voice. She felt this should have been brought through a committee. She reiterated. that she definitely wanted an event like this to happen. The costs seemed high for a 3-hour event. The Mayor said the costs were an estimate and felt would be less in the end. Maybe the time should be earlier in the day and why Dudley Poultry was not contacted as a potential supplier of the food. Trustee Mark Fargo said this is a good first step to bring the community together. He said we have the budget for this would be a baseline that we could fine tune for future events. Trustee Karen Gorton agreed. Deputy Mayor Chandra Gilman suggested the event be later in the day due to the August heat and maybe longer than 3 hours. The Mayor asked for a motion to have the Party in the Park and take into account Deputy Mayor Chandra Gilman's comments.
A motion to have to have the Party in the Park with the time to be adjusted on August 27 from 1-5 pm was made by Trustee Karen Gorton and a 2nd was made by Trustee Mark Fargo. Mayor Dave LeClair, Trustee Doug Rigby, Trustee Karen Gorton and Trustee Mark Fargo approved the motion and Deputy Chandra Gilman opposed the motion.
 - Backhoe – It was decided against the purchase of the backhoe at this time. The existing backhoe is in good condition and should last for a few years in the future. Trustee Mark Fargo asked if money can be put each year into the equipment reserve fund.
 - Bay Waterline – The recent break in the waterline exposed a vulnerability (possible water contamination) to the public water supply. See attached letters concerning this matter.

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- Clean up day is scheduled for July 16th. A couple of Trustees have volunteered their time and also Middlesex will be providing assistance to off load debris. Brush will be handled at the cemetery. Please see me if you would like to help out. I plan on offering assistance to those not capable due to physical condition or age.
- Direct Connect-Cornell University – Last year I reached out to some educational institutions aimed at providing some design assistance for a new village park and amenities. It turns out that students are given the opportunity to select projects from applications submitted. I plan on submitting an application due by July 31st. I would like an opportunity to meet with the Board Trustees at the park to do some visioning ahead of this application.

RE: Deputy Mayor's Report:

- Deputy Mayor Chandra Gilman attended the Yates County Planning Board meeting on June 23rd and reported on various applications pertaining to signs, special use permits, subdivision and other land use. Report Attached.

RE: Watershed Commission Report – Trustee Mark Fargo:

- The Soil and Water Commission employees continue to monitor the water levels. Everything is looking good. They had a couple of systems have failed and have been quickly addressed. They bought the inspector a new truck. There is still a zebra mussel problem. They filter a lot of the organic matter out of the water which means the water is clearer and allows the sun to shine deeper into the water and could be a precursor to harmful Blue Green Algae Blooms, when water temperature is around 60 degrees. Art said the current temperature has been around 52 degrees. They are monitoring the situation. As of right now the lake is in very good condition.

RE: Public Works Supervisor:

Streets:

- I've changed my plan on street work. Still going to put storm pipe in on Union Street, but going to stone and oil North Main Street from Gorham Road to Village line. The blacktop gutters are getting in bad shape, so we're going to patch some holes in the gutters and then stone and oil the full street width. The 550 is at Shepard Ford for expensive repairs, estimate over \$5000. Exhaust manifolds and rear calipers and brakes.

Sewer:

- Flows are down and is within our permit limits. Mike is checking septic tanks.

Park:

- We got the basketball court sealed and striped.

Sidewalks:

- I got some prices on sidewalks. It's about 1,200 feet from Railroad Avenue to Douglas Drive. Prices are from \$115 per sq. yd. to \$200 sq. yd. 1,200 x 5 ft. wide = 6,000 sq. ft. There's 9 sq. ft. in 1 sq. yd. That equals about 666 sq. yd. x \$115 = \$76,000 with labor total cost \$153,000 (estimate).

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Water:

- We're starting to produce more water because of dry weather. The water service problem on Route 364 – I'm going to put meter pits in at the water main. This will meter all the water that leaves our main. A decision needs to be made if you are going to charge for all the water that goes through that meter and how are you going to charge the people for it. Each house has a meter now. By putting a meter at the main it will help if there should be a leak in the service line before it gets to the houses. The pits are about \$1,000 each.

Cemetery:

- We washed more head stones in the new section. Probable done doing that. We are only using water, seems to be doing a good job. We're putting more lot corner marker in. Grass is starting to slow down. The old Grasshopper is sold - \$4,500.

RE: Fire Report:

- No Report

RE: Reading Center Director:

- Dodie and Dawn attended an all-day "Small Libraries Summer Symposium" held in Canandaigua on Friday, July 8th. Our volunteer, Karen, kept the library opened for us. It was very informative. It was a good meeting. Met new people and caught up with ones we already knew, and learned new things!
- Dodie attended a Directors retreat on June 23rd, held at Hammondsport Library. STLS organized it so that the entire systems library Directors could meet in person. In our system we have lost 18 directors since the pandemic, some retired and some have changed jobs.
- Dodie attended a go-to-meeting on-line on July 6th, "Track your Programs". Learned how to properly track my statistic for the NYS paperwork. This includes the Summer Fun Programs and all the other programs we do during the year. Also, learned many tips and tricks to improve paperwork once the Library is chartered.
- Our "Oceans of Possibilities" Summer Fun Program has gotten off to a wonderful start. We had 16 children signed up. Possibly more coming tomorrow. Every Tuesday in July with a field trip to the "Salty Dog" in Canandaigua on Wednesday, July 20th. We have three group of kids ranging from Babies to 6th Grade and having lots of fun!
- My vacation this year will be August 12-22. Dawn will be covering my hours.
- The Library has a new rotating Children's book collection.
- The Library will have a new rotating Audio collection in by the end of the month.

RE: Code Enforcement Officer:

- Issue Permits
- Obtain required training through webinars
- Respond to complaints
- Inspection of projects in progress
- Look at properties that need some maintenance work done.
- Working with a builder for Lots 8, 10, & 12 Douglas Drive.
- Work on clean-up details
- Work with contractor on Foster house

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- Proctor updated the quote for the addition repairs for the roof. \$2775 for the upper roof and \$775 for the lower roof. I will contact Proctor and get the contract signed.
- Contacted Chad Hunt regarding a silt fence because of silt seepage. He will be planting his lawn in September.

RE: Approval of Local Law #1 of 2022 entitled “A Local Law Establishing A Local Government Code Enforcement Program”:

- The Mayor said that this local law was vetted by our attorney, Tom Blair.

A motion to approve Local Law #1 of 2022 entitled “A Local Law Establishing A Local Government Code Enforcement Program” was made by Trustee Mark Fargo and seconded by Deputy Mayor Chandra Gilman.

There was a rollcall vote –

Trustee Doug Rigby	Yes
Trustee Karen Gorton	Yes
Trustee Mark Fargo	Yes
Deputy Mayor Chandra Gilman	Yes
Mayor David LeClair	Yes

The motion was unanimously carried.

RE: Clerk

- Jeannie said that the contract for electric delivery rates from Constellation Energy expires December 2022. Jeannie got proposed fixed rates from Constellation Energy starting at \$.065 for 12 months that go out to 47 months for \$.059. Deputy Mayor Chandra Gilman asked if Jeannie could obtain rate proposals before the Board makes a decision. Jeannie has reached out to NYSEG and the only option they offer is a variable rate which is currently \$.05 for electric and \$.059 for gas. The Village currently uses Direct Energy for gas delivery. That contract has expired and the variable rate currently is \$.108.

RE: Bills:

A motion was made by Trustee Doug Rigby and seconded by Trustee Mark Fargo to authorize payment of the General bills in the amount of \$15,791.69. The motion was unanimously carried.

A motion was made by Deputy Mayor Chandra Gilman and seconded by Trustee Doug Rigby to authorize payment of the Cemetery in the amount of \$16,675.82. The motion was unanimously carried.

A motion was made by Trustee Doug Rigby and seconded by Deputy Mayor Chandra Gilman to authorize payment of the Water bills in the amount of \$6,935.86. The motion was unanimously carried.

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A motion was made by Deputy Mayor Chandra Gilman and seconded by Trustee Doug Rigby to authorize the payment of the Sewer bills in the amount of \$3,630.77. The motion was unanimously carried.

RE: Public Comments:

- Terry Button, Yates County Legislature had the following comments:
- Milled county roads – 10 loads of milling will be available for each of the towns and villages in Yates County
- Hazardous Waste Day will be in August in Schulyer County. Opened only to Yates County residents. Must register through Schulyer County
- Yates County discussed possible fund uses for the fund balances that are in excess per the private audit. One possibility was for sales tax sharing with the towns and villages.
- Yates County is having their Centennial next year. Their Historian, Len, asked Terry to reach out to the towns and villages to get their history to Len so he can put all of this information together for this event.

A motion to adjourn was made by Deputy Mayor Chandra Gilman. A 2nd was received from Trustee Doug Rigby. The motion was unanimously passed. The meeting was adjourned at 8:22 pm.

Respectfully submitted,

Jeannie Kesel, Clerk/Treasurer

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